

**FORMAT P4**  
**Memorandum of Understanding**

It is agreed today on the following by:

1. Indo-German Bilateral Project “Watershed Management” (IGBP)
2. \_\_\_\_\_ (SGD)
3. \_\_\_\_\_ (NGO)

The rationale for a cooperation between SGD and NGO is to combine and utilize the respective experiences and strengths of the partner organizations towards a common objective, namely watershed management by those living in the watershed and improvement of their livelihood conditions.

While it is understood that this require a combined effort of the partners, it is as well understood that a certain division of labour takes place in accordance with the experiences and strengths of the cooperating partners.

Furthermore, it is understood that any cooperation between the different partners will only function in the spirit of mutual respect, understanding and transparency.

1. IGBP will advise and sponsor watershed management activities of the SGD and of the NGO in the watershed \_\_\_\_\_ for a period of \_\_\_\_\_. These activities will be planned and implemented by the SGD and the NGO through mutual consultation.
2. SGD and NGO will meet on a monthly basis to discuss the progress of the activities. Minutes of these meetings will be sent to Indo-German Bilateral Project “Watershed Management” and Ministry of Agriculture, Soil and Water Conservation Division, New Delhi.
3. The SGD and the NGO will attend meetings to discuss the progress of the activities on a half-yearly basis. IGBP will be the convenor of these meetings and will issue the minutes of meetings subsequently.
4. The SGD and the NGO agree to develop a Joint Action Plan for all activities (yearly planning) under the guidance of IGBP by \_\_\_\_\_.

5. This Joint Action Plan will be reviewed yearly and a detailed Quarterly Project Planning will be prepared one year in advance. The Indo-German Bilateral Project “Watershed Management” will be the convener of these meetings and will issue the minutes of the meetings subsequently.
  
6. The SGD and the NGO agree to develop the modalities and to organize watershed committees and local institutions in which all main socio-economic groups will be represented. These committees and local institutions will be strengthened by all partners, in such a way that they will handle all watershed management activities on their own after the termination of the project.

Place and Date : \_\_\_\_\_

for IGBP : \_\_\_\_\_

for SGD : \_\_\_\_\_

for NGO : \_\_\_\_\_

Seen for Government of India, Ministry of Agriculture, Natural Resource Management Division

\_\_\_\_\_

Date : \_\_\_\_\_

Enclosures:

Format P5 : Guiding Principles

Format P6 : Project Proposal